



ACE Certification – Information and Benefits!

The ACE (Achieve, Certify, Educate) Coaching Certification Program is a program, developed and designed to provide softball coaches of all levels – from beginning coaches to experienced veterans – an opportunity to certify as a coach with a national softball organization.

As the National Governing Body of Softball, it is the ASA's responsibility to ensure that our coaches achieve a certain level of understanding of what their duties are as coach of a youth softball team. The ACE Certification videos and the ACE Certification Manual are practical guides to the everyday situations you will encounter as a softball coach. After obtaining your ACE certification, you will be well prepared to coach a youth softball team.

The guiding principles behind the ACE Coaching Certification Program are:

A-chieve: A certain level of knowledge.

C-ertify: Confirm that a coach has obtained a level of understanding over which he/she has been tested on.

E-ducate: To assist with the gathering of knowledge and information.

You can complete your ACE Coaching Certification online at: www.registerasa.com

You will watch the ACE video that corresponds to your certification level and then be tested on the material in the video. The videos cover such topics as Principles of Coaching, Legal Issues in Sports, First Aid, Practice Organization, Coach/Umpire Relations, and Sport Specific Skills. Once you have passed the ACE Certification test you are an ACE Coach and receive full ACE Benefits. It is that easy!

Benefits of ACE membership:

Here is a quick run through of the ACE Coaching Certification program and how you will become certified and achieve the highest level of ACE Certification.

If you are a first time ACE Coach or you have not certified through a local association in within the last 2 years, you will have to create a new profile and begin ACE Online Certification at Level 1.

If you have taken the ACE test within the last 2 years, and the system does not find your profile, don't create a new profile. Instead, contact the ACE Administrator at the ASA National Office. The administrator's contact information can be located on the ACE Website under the Contact Us tab.

Once your profile has been found or you have created a new profile, follow the steps below to complete your ACE Certification.

(See next page for Certification details and contact info)



ACE - Level 1 Coach Certification

1. Register with the ACE Online program and purchase Level 1 Certification Video and test.
2. Successfully complete the Level 1 ACE certification exam (questions will be taken directly from the ACE Level 1 video)
4. That's it!

Benefits: Background Check, Insurance coverage, Coaches Packet and ID card

ACE - Level 2 Coach Certification

After your first year of certification, you do not need to watch the ACE video again to re-certify. To become an ACE certified coach for a second year you must:

1. Log-on to the ACE Online Program, purchase the ACE Level 2 Video and certification exam.
2. Watch the ACE Level 2 Video and complete the ACE Level 2 Certification Exam as you watch the video.
3. That's it!

Benefits: Background Check, Insurance coverage, Coaches Packet and ID card

ACE - Level 3 Coach Certification

To be eligible for this level of certification a coach must have completed the ACE Level 2.

1. Log-on to the ACE Online Program, purchase the ACE Level 3 Video and certification exam.
2. Watch the ACE Level 3 Video and complete the ACE Level 3 Certification Exam as you watch the video.
3. That's it!

Benefits: Background Check, Insurance coverage, Coaches Packet and ID card

ACE - Continuing Education Certification

To be eligible for this level of certification a coach must have completed the ACE Level 3.

1. Log-on to the ACE Online Program and purchase the ACE Continuing Education Exam.
2. Complete the ACE Continuing Education Exam.
3. That's it!

Benefits: Background Check, Insurance coverage, Coaches Packet and ID card

For coaches who have previously certified, you will begin at your current level of certification. For example, if you have already completed ACE Level 1, when you log onto the ACE Website you should be able to purchase and complete ACE Level 2. If you've already completed ACE Level 2, then you will be taking the Level 3 certification and so on.

For website problems → as you're taking the test, contact the National ACE Administrator – Nancy Teehee at: nteehee@softball.org or call her at 405-425-3492.

Please note → **Packets with ID Cards will be mailed from the ASA National Office within 1-3 days after completion of the certification process.**

Remember – you must have at least 1 Coach who is ACE certified to be eligible to participate in any ASA National Qualifier, State, Metro, Regional or National Championship. Get certified today!