



ACE Certification – Information and Benefits!

ASA/USA Softball is proud to introduce the ACE Coaching Certification Program. The ACE (Achieve, Certify, Educate) Coaching Certification Program is a certification program, developed and designed to provide softball coaches of all levels – from beginning coaches to experienced veterans – an opportunity to certify as a coach with a national softball organization.

As the National Governing Body of Softball, it is the ASA's responsibility to ensure that our coaches achieve a certain level of understanding of what their duties are as coach of a youth softball team. The ACE Certification videos and the ACE Certification Manual are practical guides to the everyday situations you will encounter as a softball coach. After obtaining your ACE certification, you will be well prepared to coach a youth softball team.

The guiding principles behind the ACE Coaching Certification Program are:

A-chieve: A certain level of knowledge.

C-ertify: Confirm that a coach has obtained a level of understanding over which he/she has been tested on.

E-ducate: To assist with the gathering of knowledge and information.

You can complete your ACE Coaching Certification online at: www.asasoftball.com/kcasa .

You will watch the ACE video that corresponds to your certification level and then be tested on the material in the video. The videos cover such topics as Principles of Coaching, Legal Issues in Sports, First Aid, Practice Organization, Coach/Umpire Relations, and Sport Specific Skills. Once you have passed the ACE Certification test you are an ACE Coach and receive full ACE Benefits. It is that easy!

Benefits of ACE membership:

Here is a quick run through of the ACE Coaching Certification program and how you will become certified and achieve the highest level of ACE Certification.

If you are a previously registered ACE Certified coach and the system does not find your profile properly, DO NOT create a new profile. Instead, contact the ACE Administrator at the ASA National Office. The administrator's contact information can be located on the ACE Website under the Contact Us tab.

If you are a first time ACE Coach or you have not certified through a local association in the last year, you will have to create a new profile and begin ACE Online Certification at Level 1.

Once your profile has been found or you have created a new profile, follow the steps below to complete your ACE Certification.

(See next page)



ACE - Level 1 Coach Certification

1. Register with the ACE Online program and purchase Level 1 Certification Video and test.
2. Successfully complete the Level 1 ACE certification exam (questions will be taken directly from the ACE Level 1 video)
4. That's it!

Benefits: Insurance coverage, certificate and ID card

ACE - Level 2 Coach Certification

After your first year of certification, you do not need to watch the ACE video again to re-certify. To become an ACE certified coach for a second year you must:

1. Log-on to the ACE Online Program, purchase the ACE Level 2 Video and certification exam.
2. Watch the ACE Level 2 Video and complete the ACE Level 2 Certification Exam as you watch the video.
3. That's it!

Benefits: Insurance coverage, certificate and ID card

ACE - Level 3 Coach Certification

To be eligible for this level of certification a coach must have completed the ACE Level 2.

1. Log-on to the ACE Online Program, purchase the ACE Level 3 Video and certification exam.
2. Watch the ACE Level 3 Video and complete the ACE Level 3 Certification Exam as you watch the video.
3. That's it!

Benefits: Insurance coverage, certificate and ID card

ACE - Continuing Education Certification

To be eligible for this level of certification a coach must have completed the ACE Level 3.

1. Log-on to the ACE Online Program and purchase the ACE Continuing Education Exam.
2. Complete the ACE Continuing Education Exam.
3. That's it!

Benefits: Insurance coverage, certificate and ID card

For coaches who have previously certified, you will begin at your current level of certification. For example, if you have already completed ACE Level 1, then when you log onto the ACE Website you should be able to purchase and complete ACE Level 2. If you've already completed ACE Level 2, then you will be taking the Level 3 certification and so on.

If you experience problems with the website as you're taking the test, contact the National ACE Administrator – Holly Krivokapich at: ace@softball.org or call her at 405-425-3492.

Once certified, your team will be eligible to participate in ASA National Qualifiers, Metro, Regional and National Tournaments! Don't wait – go online now and become certified!